

SQUADI MADE EASY FOR PARENTS

Registering Your Child for Woombye Snakes FC

Essential Question: Do You Already Have a Squadi Account?

If You Already Have a Squadi Account

1. Log Into Your Squadi App

- Open the **Squadi App**.
- Check the **top left-hand corner** of the screen:
 - If it says "**Hey, Your Name**", you're good to go!
 - If it says "**Hey, Child's Name**", contact for assistant registrar@woombyesnakesfc.com

2. Register Your Child

- Click **More** (bottom right-hand corner).
- Scroll down and click **Register Profile**.
- Select your child as the **participant**.

3. PlayFootball Registration

- Select **Click Here** to complete PlayFootball Registration
 - For help with PlayFootball, follow this video <https://support.playfootball.com.au/support/solutions/articles/22000286836-2025-registration-system-video-how-to-register-and-pay-for-a-registration-participant>
- Once complete, close out of squadi and complete steps 1 and 2 again.
- Now PlayFootball is complete, **tick** the "I have completed PlayFootball Registration box.
- Click **Confirm**

3. Find and Select a Competition

- Ensure the details are correct and click **Next**

IGNORE the postcode field and type "**Woombye**" in the **Organisation Search Box**.

- Select **Woombye Snakes Football Club**.

- Choose the appropriate program:

Program	Age Group
2026 Sunshine Coast – Coles Miniroos & U12	Under 6 – U12 Teams
2026 Sunshine Coast Community Juniors	Under 13 to U18 Teams
2026 Sunshine Coast Community Seniors	Community – Mens and Womens (Not FQPL)

4. Membership Details

- Select the appropriate **product** (Player, Manager, Coach, etc.).
- Choose the **age group** from the dropdown list.
- Scroll down and click **Add Competition and Membership**.

5. Complete Registration

- Answer all **required questions** (marked with a red asterisk).
- Read and agree to the **Terms & Conditions**.
- Pay the required fee using your preferred method.
Remember to enter Government Vouchers – also send a copy to treasurer@woombyesnakesfc.com
- Click **Submit**.

 Once completed, you will receive a receipt from Squadi. If you need help, contact us at registrar@woombyesnakesfc.com

If You Need to Create a Squadi Account

1. Download the Squadi App

- Go to the **Play Store** or **App Store**.
- Download and install the **Squadi App**.

2. Create an Account

- Open the **Squadi App** and select **Create Account**.
- Enter your details and **create a password**.
- Type "**Woombye**" and select **Woombye Snakes Football Club**.
- Complete the account setup by clicking **Next**.

3. Register Your Profile

- Register **yourself (the parent)** as the **primary contact**.
- Click on **your name** and complete your details.

4. Add Your Child

- Click **Add Participant**.
 - Scroll to the bottom and click **Add Family Member**.
 - **Follow Steps 2 to 5** from the above section to complete your child's registration.

 Following these steps, you can easily manage your child's registration on Squadi. If you need assistance, contact us at registrar@woombyesnakesfc.com