



WOOMBYE SNAKES FOOTBALL CLUB INC

SQUADI HOW TO – 2025 INSTRUCTIONS

Important: Do not create a Squadi profile if you already have a profile. This will cause duplication. If you already have an account, choose to log back in.

REMEMBER! Have your Fair Play Voucher Code ready before you start!

How to register as a first time Squadi user:

Step 1.

Download the Squadi App on your phone

Step 2.

Choose the option “Create Account or Register Profile”

Step 3.

Choose a profile facial picture that clearly identifies you. For players to be eligible they must upload a current, recognisable, passport style photo of themselves to Squadi on registration. (This is important for competition players U13 upwards)

Step 4.

Enter the player's details, email, password, name, phone etc. If registering a child, enter the child's name and the parent/guardian's email and phone number.

Step 5.

Find a competition: for the Organisation Name type “Woombye Snakes Football Club” into the drop-down box.

Step 6.

Register your Profile (Player, Coach, Referee, Other) and then hit “Yes” – this will create your profile! You can now follow the steps on “How to register your current profile” to complete competition registration.

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How to register in your current profile:

Step 1.

From the Home Screen of the app select “more”.

Step 2.

Select register profile.

Step 3.

If are already registered click on your name.

If you are new click on New Participant.

Step 4

Once details are completed it'll take you to a screen “Find a competition” put in postcode 4559.

Find Woombye Snakes from the drop-down list.

Select Woombye.

Then 2024 registrations will appear.

Step 5

Fill in as appropriate. Select add competition.

It'll take you to another page complete those details. Once that is completed, Select add competition again and it'll take you to a payment page.

Step 6

Ensure your fair play voucher code is entered and select your preferred payment method – installment plan or payment in full. This payment covers the club fees and the Football Queensland affiliation fees. This year Football Australia has opted to take their affiliation fee via a separate website – once you have completed your Squadi transaction you will be automatically re-directed to the website www.playfootball.com.au to complete your registration. There is no additional cost to the fees in 2025, they are just broken up into two transactions. Once you have completed your Football Australia registration, the entire registration process will be completed!

For any registration enquiries please email registrar@woombyesnakesfc.com